

**Fellowship Name:**

**Project Name : Uniform Project 1**

**Date of Implementation: 28/04/2025**

1. **Executive Summary:** (Provide an overview of your project that aims to persuade stakeholders and sponsors to provide project approval. Present key points that the rest of your proposal will cover in detail.)
2. **Background**: In this section, outline your fellowship's history and the specific value and opportunities your project brings to the table. This section provides the necessary context for your project.

# Goals and Objectives

* Identify and list your project’s measurable goals, and articulate how they project support your organization's vision.
1. **Methodology**: This section should clearly define your approach, tasks, and deliverables, which are intended to achieve project objectives. Include this schedule in the timeline template attached detailing project milestones and task deadlines.
2. Resources: In this section, specify the personnel, equipment and dedicated task time needed to successfully complete the project.
3. Budget: Provide an itemized breakdown of the project's estimated costs. Where necessary, offer brief explanations to justify certain costs.
4. Measurement and Reporting: Define how you will report progress and measure success for your project. Create a reliable schedule for project status updates. Fill out this [Fellowship Meeting Report](https://forms.gle/37pPqNBdkeFKQ4fM8) every after an event/activity to keep track of the progress.
5. Risks: List any potential risks involved with your project. Document risk probability, impact, and mitigation strategies should they occur.